



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

CHINTAMANI COLLEGE OF ARTS AND SCIENCE GONDPIPRI

NEAR GOVT. TRIBAL BOYS AND GIRLS HOSTEL CHANDRAPUR ROAD
GONDPIPRI DIST. CHANDRAPUR-442702
442702

www.chintamani.edu.in/casg

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri. Samarth Shikshan Sanstha Aheri Dist. Gadchiroli was founded by Shri. Prashant Rajjanaji Dontulwar in the year 2007 with strong support of Shri. Swapnil Vasantraoji Dontulwar and inspired by Late Shri Vasant Lachayyaji Dontulwar and Late Dr. Vaibhav Vasantrao Dontulwar. Under its aegis, Chintamani College of Arts and Science, Gondpipri, Dist:Chandrapur spreads its presence in the area 1.8 hectare Ar. in the middle of prime governmental buildings including Panchayat Samiti, Government Adivasi Hostels, Government Subsidised grain godown, Gramin Rugnalay. The college has been serving and facilitating quality higher education to students since 2009 initially on non grant basis for both the faculties Science as well as Arts and Science faculty on grant basis from Jan 2013, with this becoming the first ever higher education institute offering advanced subjects in Taluka. The institution got its first fulltime principal Dr.C.A.Nikhade; same year in september. The institution is located in Gondpipri taluka blessed with green vegetation, adventitious flora fauna all around, enriched with biodiversity. Around 50 Km, naxalite area starts. The college in initial years indirectly contributed to mental restructuring of nearby population in Naxal recognized area with often trials.

The institution is running with the thought “*Vidya dhan, sarva dhan pradhanam*” to bring about the educational and cultural development of rural people. Our key emphasis headed for attaining improved standard of education and widens the research outreach program in the educationally backward area. Institute always command for inclusive and innovative learning communities, for-casting and helping students, the economy and society. One of the strength of college also attributed to its keenness towards girl education.

With changing scenario in education suited to developing India our college has started career oriented degree level courses in the specialized subjects such as Computer Science, Biotechnology, Microbiology, Biochemistry, Geography, Home Economics, Zoology, Botany etc. besides Arts. The teaching staff is enthusiastic, co-operative, highly educated and engaged in research activity.

Vision

Chintamani group of institution intends to fulfill requirement of higher education in rural through development of knowledge, skill and abilities in young generation to be successful in this competitive world.

Mission

The mission of our institution is to realize the above vision by providing platform to the students for inculcation of knowledge, skill and abilities with academic development to create wisdom.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Driven by our mission statement of imparting knowledge to all.

- Harmonious relationship among the members of the management, staff, students and parents.
- Qualified, experienced and dedicated teaching faculty with good retention ratio.
- Illustrious faculty, student-centered teaching.
- Effective use of ICT in teaching learning process.
- Teachers firmly believe in lifelong learning.
- Integration of teaching and research.
- The outcome-based teaching method focused on employment and entrepreneurship.
- Management with a vision for imparting quality education and student welfare.
- Student centric functioning with mentoring, counseling through teachers and Effective academic monitoring.
- Active NSS Unit.
- Safe and Secured Environment for girl students.
- Conduction of various extensions, co-curricular and extra-curricular activities.
- Student feedback mechanism for further improvement.
- Optimum utilization of resources.
- High rate of enrollment of students belonging to deprived class.
- Emphasis on gender equality and sensitivity.
- Eco-friendly premises.
- Student's friendly services.

Institutional Weakness

- Less Industry – Institute interaction.
- Moderate Placement ratio.
- Institute lacks in revenue generation.
- Less student pursuing higher education.
- Involvement of Alumni at Institute level is less.
- Due to the economic background of students and the paucity of time available to them, limitation on implementing of value added courses.
- Paucity of time for the teachers for research work.
- Majority of the students hailing from low economic, social and educational status mostly first generation learners.
- Admission of least scored students with poor knowledge and interacting ability
- Students with very weak English language skills.
- Door to Door campaign for awareness of higher education especially for Science faculty.

Institutional Opportunity

- Staff members are provided opportunities to participate in seminars/workshops/ conferences/refresher courses/ orientation courses.
- The staff members with their various connections possess the potential to provide many
- Opportunities for academic and other collaborations and partnerships from which the institution may stand to gain.
- Teaching manuals for teaching soft skills, language skills etc.
- There is an opportunity to design indigenous modules for teaching add-on certificate courses.
- Opportunity for sensitizing students in entrepreneurship.

- Opportunity to the students in the preparation of competitive examinations.
- Opportunity in the promotion of sports/cultural events.
- Scope for interdisciplinary and sponsored projects.
- Scope for improvement of digital and computer literacy in the nearby villages.

Institutional Challenge

- Teaching the next generation of socially and economically underprivileged students with inadequate English language skill.
- Many below average students are admitted. Teaching them is a challenging task.
- It is very difficult to students to get eligibility in admission for higher studies.
- There is no monetary support for the college to invite external experts to the departments.
- Conducting coaching classes and remedial classes beyond regular hours is difficult as there is inadequate transport facility and most of the students are engaged with their parents in farming.
- No guidance from parents because they are farmers, farm workers or semi - literate class.
- Keeping pace with the rapid changes in higher education.
- Sustaining quality along with access.
- Providing resources for marginalized students.
- Generation of resources for up gradation of infrastructure.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Chintamani College of Arts and Science, Gondpipri is affiliated to the newly established Gondwana University, Gadchiroli which was carved out of Rashtrasant Tukadoji Maharaj Nagpur University (RTMNU) Nagpur since 27th September 2011. College follows the university designed guideline and curriculum. The college operates at UG level courses for Bachelor of Arts and Bachelor of Science keeping in mind goals and objectives that is to make the students not only employable but also provide base for higher educations.

The continuous internal evaluation is done by unit tests, class tests, model examination, seminars, presentations, assignments, projects etc. with well-planned manner. The regular monitoring of student help to evaluate the proficiency of students. The students who performed poor in the examination are shortlisted as a slow learner. Special attention provided on these students through extra classes.

Academic calendar is strictly followed by institution for the conduction of CIE. Academic calendar is prepared at the beginning of every session and IQAC approved it with suggestions. Committee strictly implement the academic calendar that includes various departmental activities, college programmes, NSS activities, cultural activities, unit tests, practical examinations which are previously scheduled date.

College always involve enthusiastically when social and environmental issue arises in the curriculum activities. Ragging committee are doing their work very effectively in the college. Expert lectures are organized for the bright future of students to develop their personality and positive attitude, issues related human rights, women empowerment etc. All students always show their active participation in the beautification as well as cleanliness of the college.

Feedback on curriculum from students, teachers, alumni, parents plays vital role in academic development and strengthening the curriculum planning and its implementation. Feedback from stakeholders is collected, analysed and action is taken.

Teaching-learning and Evaluation

As per the mission and vision of institution, the college catered the educational needs of the students belonging to different categories. Since the institution is situated in tribal based area the college face different level of problems. Admission process is transparent and college admission committee do the counselling with the students and guide them to select their subject. Program out come and course outcome are discussed with the students during the time of admission process .The 100 % seats reserved for different categories are filled.

After the completion of admission process, college organise the guidance program in which principal addresses all the new students about vision ,mission, rules and regulation of college as well as university . Teachers take class test and viva voce to identify the students with diverse learning abilities. Special care is taken for both slow Learner and advanced Learner students.

The Students participate in various institutional and university level competition. The college conducted various student centric curricular and co- curricular activities throughout the year. To imbibe patriotic and social values among the students, various special days are celebrated.

The college provided facilities like library services, well equipped laboratories, internet, computers and ICT tools. To maintain quality in teaching and learning, college plans teaching, learning and evaluation schedules and monitors the process through IQAC and academic audit.

The college has efficient 14 full time teaching faculties out of them 6 are Ph. D. and 3 Ph. D. Supervisor. Clock hour basis teaching staffs are appointed in science and arts faculties. The college encourages teachers to achieve academic excellence.

Being an affiliated institute, evaluation of academic performance of the students is done by the college within the framework of university. For formative and Summative evaluation, teachers conducted internal and external assessment. The college results have consistently been found better. Number of students are admitted for PG courses in different higher institution.

Research, Innovations and Extension

Our institution has always focused on nurturing the ideas of both staff and students. Institute is not recognized research centre for Doctoral Degree but two faculties are Recognized Guide/Supervisor of Gondwana University Gadchiroli. Three faculties have registered for Ph.D in their respective discipline and seven faculties are Doctorate. Staff has fair number of publications in International and National journals. Several books are published by faculty. Teaching faculty always find the way to inculcate scientific attitude in students within the limits and requirements of institution.

Individual departments and NSS conduct wide range of extension activities. The students are encouraged to do outcome based projects under the Natures Club to imbibe research culture among them. Every year students were addressed on socially and environmentally important issues like Save Bird Initiative, Women

empowerment, Organ donation, Tobacco addiction awareness and Ground water recharge system. Career guidance and counseling cell is established in college to guide students to resolve the problem encountered by students.

Formal MoUs have been established with departments/institutions to offer best learning experience to students. The college organizes various extension activities like, Quiz, Poster Competition, Science Model Exhibition, Hemoglobin Detection Camp, and Compost Preparation. UG students participate in University Level Research Festival AVISHKAR. One of the staff, Dr. Jagdish Gabhne is successfully running university funded research project.

Infrastructure and Learning Resources

The institution has a clear policy and Perspective Plan for improving the infrastructural facilities which would facilitate teaching and learning processes. The college is situated in 1.08 Hectare acres of land and in which Ground Floor built area is 544.51 sq.m. and First Floor built area is 544.51 sq.m. The institution has adequate number of classrooms with proper lighting, seating and well ventilation. For more effective teaching and learning activities we have green boards, white boards. Six classrooms are equipped with ICT tools. We have 09 laboratories are being with adequate amount of instrumentation.

The institution have ample playground provides the facilities for Kho-Kho, Kabaddi, Volley Ball, Cricket, Badminton, Net Ball, Ball Badminton, Long Jump, Shot Put, Discus, Tug of War, etc. The college also provides facilities for indoor games as chess, carom, etc. The Practice of Yoga and Cultural Activities are done in special provided area. The college has also provided safe drinking water facility through installation of RO water Purifiers and water cooler also. All these ensure that the available facilities are in line with the overall growth of institutions.

The library is partially automated with ILM software- E-library software to keep track of the access to the books, issue and return. Library has a good collection of Reference books, Competitive Books, General books, Marathi literature. A library has a separate reading room with computers which having a seating capacity of 30 students. Library regularly disseminates information update about various competitive exams, career oriented courses and employment. The reference service is offered by library department time to time to the needy students and on staff demand. Library maintains a collection of free e-books. All the decisions are taken by library advisory committee for proper administration of the library. Our college staff donates books time to time contributing into the collection of books for benefit of students.

In IT infrastructure, the college well equipped with 17 computers of which some are internet connected. Internet connection through Wi-Fi with 10 to 30 Mbps bandwidth available in Principal Chamber, Administrative office, Computer lab, IQAC, Reading Room, Library, etc.

Student Support and Progression

In the institution, Psychological, professional and financial assistance is provided to make them stay in the college giving enriching experience. The updated prospectus is published every year. It consist of information like admission procedure, courses offered, fees structure, scholarship, free ship and financial assistance from the state and central government. The college has democratically elected students council guided by faculty members. Various intra and inter collegiate platforms are provided to the student to showcase a variety of extra-

curricular activities. Well functional internal complaints committee are made .The college follows a zero tolerance policy against ragging and sexual harassment .The students are encouraged to participate in different cultural activities, debates and competitive examinations .

The college is committed towards improving the standard of living; college enhanced moral values as well as character of students. Economically backward students and tribal student are benefitted by financial assistance and scholarship scheme from government of Maharashtra. The admission process of college includes providing general information to students in form of prospectus of college. Besides academic growth of students, students are prepared for extra curriculum activities like sports, social vigilance, and social duties and responsibilities .Lecture delivering and personality development. Students are encouraged to participate in various inter collegiate sports events and also sent for various university level sports events, students also participated in various seminar competition related to the academics as well as debate competition are organized to enhance their knowledge. Science based innovative competition Avishkar is organized every year to enhance innovative ideas of students. Students actively participated in avishkar. A women cell monitored safety of the girls students and work regularly to stop sexual harassment overall college is committed to provide academic excellence and social face to students so that every student of college leave a mark of good human being in society.

Governance, Leadership and Management

The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance and decision making bodies of the institution. The governance of the institution is carried out with the support of statutory bodies constituted as per the autonomous norms. The College has developed a perspective plan for development, based on the master plan comprising goals, objectives and action plans for a period of next five years. The Institution has adapted itself to e-governance in many areas. All notifications from Regional Joint Director, Gondwana University, Gadchiroli, Management and at College level are in e-mode including financial issues. Functioning of institution depends on the resolutions and implementation of the minutes discussed in the respective bodies/cells/committees. The College has constituted different cells and committees for the successful implementation of the resolutions. The College tries to provide both statutory and non-statutory welfare measures for the benefit of the faculty and the supporting staff. The IQAC being the central body within the college monitors and reviews the teaching learning process regularly. It encourages the faculty to adopt new and innovative approaches to facilitate teaching- learning process. In order to enhance the professional development of teaching and non-teaching staff IQAC organized. Faculty are encouraged to undertake research projects and publish their findings in research journals. Performance appraisal system of the staff includes - Student feedback, Feedback from parents and alumni, Self-appraisal report. The Self-Appraisal Report (SAR) of all Non-teaching staff is taken on annual basis using structured questionnaire. Based on the performance and the feedback, the Principal takes personal interest in guiding them. The Administration prepares strategy for resource mobilization with the consent of the Management.

Institutional Values and Best Practices

One of the major aphorisms of college is to attain Social Responsibilities through the institutional values circulated time to time. College will be focussed on socially vital features like gender equity programs and gender sensitivity matters which are carried out through the actions like safety and security on the campus, student's welfare committee, counselling of students at all levels. All the activities inside the college campus are under CCTV surveillance.

Environmental consciousness and sustainability is practiced through alternate and renewable energy sources like solar panels and rain water harvesting. Organic solid waste is converted in to organic manure and used to garden plant. Laboratory waste water from some laboratories was treated before supply to garden plant. The census of trees in the campus has been conducted. The college has defined codes of conduct for students, teaching and supporting staff and practices the same.

As per IQAC organisation some department of college regularly carried out Haemoglobin camp entitled **“Health awareness of rural women and children’s near to institution about Haemoglobin level its importance & restoration nutrition.”** where, they test the haemoglobin of village people and suggest them to take doctors visit if they found low HB count. This practice routinely carried out as first best practice of our college. Second best practice is a **“Blood Donation Service in Association with Government Hospital”** to create awareness amongst the students about the importance of sequential blood transfusion process and emergency as well as to create a relationship between the Institute and the Blood Bank for times of need as and when required by both the stakeholders. The institution endorses practice of communal harmony, social cohesion, national integration, and fundamental duties through various programs and activities. The prime aim of college is to focus toward the education and development socially and awareness about basic science in students and our society in general.

The college applies first come first served admission policy that establishes a large portion of the undergraduate students. The college develop desire for learning, improving ingenuity, revolution, critical thinking and make a responsible citizenship in students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHINTAMANI COLLEGE OF ARTS AND SCIENCE GONDPIPRI
Address	Near Govt. Tribal Boys and Girls Hostel Chandrapur Road Gondpipri Dist. Chandrapur-442702
City	GONDPIPRI
State	Maharashtra
Pin	442702
Website	www.chintamani.edu.in/casg

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Chakradhar Ankushrao Nikhade	07171-9823183607	9823183607	-	cascg.2009@rediffmail.com
IQAC / CIQA coordinator	Sanjay Singh	07171-8605649940	8208379254	-	sanjaynaac19@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		15-07-2009		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	Gondwana University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	24-02-2012		View Document	
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Govt. Tribal Boys and Girls Hostel Chandrapur Road Gondpipri Dist.Chandrapur-442702	Rural	1.8	1089.02

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	H.S.C.	English	360	25
UG	BSc,Science	36	H.S.C	English	360	54
UG	BSc,Science	36	H.S.C	English	360	62
UG	BSc,Science	36	H.S.C	English	360	55
UG	BSc,Science	36	H.S.C	English	360	36
UG	BSc,Science	36	H.S.C	English	360	92
UG	BA,Arts	36	H.S.C	Marathi	360	267

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				18			
Recruited	0	0	0	0	1	0	0	1	10	1	0	11
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	10	3	0	13
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	5	0	0	6
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	1	0	0	10	1	0	12

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	210	0	0
	Female	401	0	0	0	401
	Others	611	0	0	0	611

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	33	23	36	57
	Female	39	40	47	75
	Others	0	0	0	0
ST	Male	29	16	17	40
	Female	41	40	42	46
	Others	0	0	0	0
OBC	Male	96	72	97	143
	Female	184	170	151	179
	Others	0	0	0	0
General	Male	5	4	4	8
	Female	12	12	7	14
	Others	0	0	0	0
Others	Male	17	9	21	27
	Female	35	32	19	39
	Others	0	0	0	0
Total		491	418	441	628

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
186	186	168	168	168
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	07	07	07	07

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
611	491	418	441	628
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
360	360	360	360	360

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
144	99	69	39	42

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	17

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 07

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.75	6.93	7.04	8.05	6.62

4.3

Number of Computers

Response: 17

4.4

Total number of computers in the campus for academic purpose

Response: 13

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Chintamani College of Arts and Science, Gondpipri is affiliated to the newly established Gondwana University, Gadchiroli which was carved out of Rashtrasanta Tukadoji Maharaj Nagpur University, Nagpur since 27th September 2011. College follows the university designed guideline and curriculum. The college operates at UG level courses for Bachelor of Arts and Bachelor of Science keeping in mind goals and objectives that is to make the students not only employable but also provide base for higher educations.

VISION: Chintamani group of institution intends to fulfil requirement of higher education in rural through development of knowledge, skills and abilities in young generation to be successful in this competitive world.

MISSION: The mission of our institution is to realize the above vision by providing platform to the students for inculcation of knowledge, skills and abilities with academic development to create wisdom.

The institution will spend every effort to have the above vision and mission through achieving the following goals:

1. Provide an up to date, stimulating and effective learning in the basic education for students.
2. Provide students with essential and sufficient background in basic education as required by their departments.
3. Allow students to enjoy beauty of basic education in life.
4. Keep the highest followed standard applied nationally and internationally in equipping students with excellent scientific background in basic education.
5. Enforce the fact that basic education is usually considered as indicator of the success of students in their graduate studies.

As per load distribution, department as well as faculty related time table has been made. All teachers prepare their individual time table with departmental programmes and pin that on notice board for the convenience of students. A comprehensive teaching plan is prepared by the teacher and maintain academic diary in which the scheduled of lectures and practicals are mentioned. At the beginning of every session, faculty member takes few lectures on the introduction of curriculum, syllabus of subject, university examination pattern and complete evaluation process. Faculty members always encourage the students to read reference books and take use of library to enhance their subject knowledge. Certificate courses are introduced by the institution to provide skill-based education for overall development of students. Institute always encourage the teachers to take parts in Faculty Development Programs for the improvement of quality of teaching by adopting new skills and technology. Mentor-Mentees (Student-Teacher guardian) is implemented for identifying problems of the students regarding academic, financial and social issues.

Co-curricular and Extracurricular activities are organised by institution for students to build up their confidence level and exposure to the practical knowledge such as Excursion, Study Tours, Industrial Visit, Sports etc. All the activities and programs are conducted according to academic calendar under the monitoring of IQAC. The continuous internal evaluation is done by unit tests, class tests, model examination, seminars, presentations, assignments, projects etc. in well-planned manner. Feedback collected from students, teachers, alumni, parents and employer plays vital role in academic development and strengthening the curriculum planning and its implementation.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Academic calendar strictly followed by institution for the conduction of Continuous Internal Evaluation (CIE). Academic calendar is prepared at the beginning of every session and IQAC approves it with suggestions so that teachers should know all the activities regarding Continuous Internal Evaluation process. All the college level committees strictly implement the academic calendar that includes various curricular, co-curricular and extra-curricular activities as per schedule. For the implementation of internal assessment process smoothly, examination committee formed at the college level which monitors overall internal assessment process. Every department conduct and monitor seminar and presentations for students in each semester as per course outcome assessment plan. Institution always motivates the students to take part in college level and university level Quiz competition, Debate competition, Projects and Research Activity like Avishkar, Science Expo for enhancement of research skills and abilities.

Every faculty member prepared their plan for teaching and evaluation process of assigned subject. Continuous internal evaluation of students is done through Assignments, Practical Examination, Semester Examination, Seminar, Unit Test, Project Work, Power Point Presentation and Attendance by respective faculty. Unit test are conducted by department as per time table and individual faculty members set the question papers of unit test and model examination for their respective courses. The internal assessments test and evaluation of answer sheets are conducted at institute level strictly as per university examination pattern. The college take care to maintain the confidentiality in the work of internal examination process. After the evolution of unit test papers and model examination the papers are distributed to students to check their performances and are allowed to discuss with teachers in case of any discrepancy. The students are asked to submit home assignment within proper time schedule.

The institute has reformed the continuous internal evaluation process from faculty centric to student centric. Performance of the students in internal assessment is used for teachers to identify slow learner and advanced learner in their respective subjects. Slow learners are encouraged to improve their performance in future by taking extra classes and sorting out the personal and academic issues. Special guidance is provided to the advance learner about entrance examination like IIT JAM M.Sc entrance, JNU M.Sc entrance examination and ACT-Concept Test in Chemistry.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 7

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 13

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
07	05	01	00	00

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 6.36

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
102	60	12	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution runs the courses in Arts and Science stream. Curriculum is designed by Gondwana

University, Gadchiroli which includes various topics covering cross cutting issues relevant to Gender, Environmental, Sustainability, Human Values and Professional Ethics. Environmental Studies is a compulsory subject for all second-year students in Arts and Science, related to Environment and Sustainability. Other cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabus of University in various subjects in the form of topics and co-curricular activities. Values of professional ethics are inculcated curricular subjects which are mentioned in course and program outcome. Institution is well aware about various social / environmental issues and tries to address them through curricular, extracurricular and co-curricular activities.

Environment and Sustainability

For all second-year degree students, Environmental Studies is an interdisciplinary compulsory course. The course includes the Study of “Natural Resources” with emphasis on renewable energy resources. The topic like “Effects of Human Population on Environment” and “Ecosystem” inculcate the environment and sustainability. The topics included in Biochemistry, Botany and Microbiology i.e., “Green Waste Management”, “Gardening Training” and “Biofertilizers-Biopesticides” respectively also helps to inculcate these values and formulates awareness about the current environmental issues and social problems.

Gender Sensitization

Sensitization is domain of Humanities and Social Sciences. The topics like “My Grandmother’s House”, “Indra Nooyi: A Corporate Giant” in compulsory English; “Democracy India” in democracy, election and good governance inculcate gender sensitisation. Apart from Humanities courses; topics in science like “Reproductive System” in Zoology, “Genetics” and “Evolution” in Biochemistry also inculcate these values.

Human Values

Human values include morals, integrity, respecting others, honesty, time management etc. included in curriculum of university. The topics in compulsory English like “Playing the English Gentleman”, “The Homecoming” and “Money Madness” inculcate human values. Topics in compulsory Marathi “Premacha Gulkand”, “Lekhnichya Talwari”, “Lokshahiche Bhavitavya” ect. also spread awareness about the human values. Considering the curriculum, most of the topics in Economics and Political Science inculcate the human values

Professional Ethics

Topics include “Good Governance” in Democracy develop interpersonal skills and adopt good leadership behaviour for empowerment of self and society. “The Three Questions” and “Where the Mind Without Fear” in compulsory English; topics in compulsory Marathi include “Pasaydan” and “Tukaramache Abhang” inculcate professional ethics.

Enrichment through various co-curricular activities

For the environmental and sustainability; the institution takes care to inculcate these values by organizing Tree Plantation, Vanmahotsava, International Earth Day, Cycle rally, Save Bird Initiative etc. programs in college level. Besides the curriculum and as a part of co-curricular segment of our institution, we organized

Blood Donation Camp, Haemoglobin Detection Camp and distribution of free masks which inculcate human values and social responsibility. Women Internal Complaint Cell has been constituted for redressal of complaints about sexual harassment catering to preservation of their fundamental rights. Anti-ragging and discipline committees working together under the code of ethics and conduct. Gender discrimination is still a big issue in nearby vicinity but continuous efforts of teachers outside the classroom on such issues create awareness.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.68

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	1	1	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 49.26

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 301

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 71.92

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
611	491	418	441	628

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
720	720	720	720	720

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 139.28

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
595	474	402	430	606

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Gondpipari is situated in Chandrapur district of Maharashtra, it is a tribal locality area. Here, Students are mostly from economically backward background. They work hard in their field. Each and all members of their family are involved in their daily work to earn money. Therefore, it is very difficult for them to take degree education in any faculty.

The College Admission Committee interact and guide the students and parents of this area by giving regular visit to local Community, also gives visit to local people and discuss about their area of interest. Afterwards Admission faculty member, head of department, mentors of college and committee allotted students department wise and adapt academic calendar regarding taking class test, seminars and discussion session, slow and advanced learner students are listed out.

Each department identify slow learners and in order to improve their academic quality, extra classes are arranged after practical. As a result, we find that there is a gradually increase in pass percentage of students. Class teacher or mentors of college give special attention towards slow learner and encourage them to take part in different curricular and extracurricular activities to motivate them to improve their learning ability and confidence levels.

In order to improve the learning skills all, the students including slow learners and fast learner are provided learning materials like subject related books, notes etc. The regular Class test, Group discussion has been taken by respective departments. Subject teacher encourages them to visit library daily to read academic and motivational books, newspaper articles etc.

Assignment, project is allotted to students by their respective department. As per academic calendar of this college various programmes and activities like personality development, gardening, social activities like NSS residential camps at different villages etc. are taken to improve quality of education of students of this rural areas.

The college recognises the achievement of slow and fast learner students and provide them cash prize or gifts during certain college programme like teacher's day and also best library user prize declared in swami Ranganathan birth anniversary program. The advance learners are encouraged to participate in various college activity and university competition activities. Every year students and faculty member of our college participates in Avishkar which is a research-based activity. Avishkar is organised by Maharashtra state government which comprises three levels i.e., College level, University level and State level. In Avishkar-2018-19 our college students got first and second rank in Engineering and Technology at university level, teachers achieve first rank in agricultural category. Students also participate in various Poster competition, Cultural activity at college and university levels. Such type of activities is conducted regularly to improve effective teaching learning process.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

File Description	Document
2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 51:1	
Any additional information	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>Students are the most important component for any academic institution therefore the number of efforts are taken to improve their learning ability, various departments of our college and different committees have organised student centric learning-based activity to enhance and encourage them for participating in various activity at college and university level.</p> <p>Experiential Learning:</p> <p>Students and Faculty are encouraged to make the test on the concepts learnt in the theory subjects. Which helps in enhancing their practical knowledge and built confidence about the concepts learnt. Regular practical in different subject helps the students to enhance their experiential learning, specimen demonstration, maintaining of practical record, field visit, college educational tours and industrial visit are different activity which improve the experiential learning skills of students.</p> <p>Participative Learning:</p> <p>Students have participated in various activities which is organised by department at college and university level. Department organised poster competition, debate competition. College organised cultural programme like solo song, group song, classical - semi classical and folk-dance competition on independence and Republic Day. College NSS department have organised cultural activity in NSS camp in nearby village along with the community service activities. Number of students participated in such programme. Students participate regularly every year in Avishkar at college and university level competition. College mentors provide enough guidance and encourage them to participate in such activity. Role play, presentation, group discussion, poster competition, local visit, college education tours, seminars etc. are different activities organised by college to improve the participation. Annual College events such as ANKUR, ANANDMELA to draw out the talent, and execute them in practice. Students are motivated to participate in inter-collegiate and university-level programmed.</p>
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Problem Solving Methodology:

Mentors use different methods to improve the problem-solving skills in students. Available e learning platform include ICT, learning resources include presentation file, CD, laptop etc. Students are encouraged for library visit to read newspaper, different books regularly. Every student is being taught about the basic approach to solve any issues which he or she comes across. Problem solving techniques such as Problem identification, Defining the Goals, conducting Brainstorming sessions, identifying alternative solutions, choosing the right approach, applying the right technique to achieve the solutions and evaluating the results before dissipation. Also, students are motivated to write some article on different subject allotted by their respective teacher. Poetry, short stories, such article are selected for college magazine. All these help the students to think positively in every challenge. Teacher help the students in each and every programme and during teaching learning process. The learning culture of the institution stimulates creativity in students by giving them a range of challenging activities. Students are encouraged to prepare and present articles based on subject topics so that their abstract applications are exhibited. As an opportunity to students to give expression to their creativity and develop sense of responsibility.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

Our institution being in rural area thus the students face difficulties in the accessibility of internet. But college has managed to facilitate same to a certain extent and managed it all very well with the ever-increasing demand of digitalisation in higher education. ICT is effective and integral tools in education. To improve the quality of teaching and learning method, our teachers use different electronic media. Availability of audio-video systems and projectors in classrooms facilitates the faculty member to carry out their teaching. Use of PowerPoint, videos, help the students to master subjects with greater clarity in the application of the concepts.

Teachers uses WhatsApp groups, Facebook (college have its own page), emails, YouTube channels for their departmental plans and teaching. The college possesses its common YouTube channel for academic activities in collaboration online. Departments have E-Learning Resource that provides subject reference e-books for faculty & student reference. The college IT infrastructure has ICT-enabled Classrooms with LCD, enable teachers to use a combination of ICT-tools and traditional methods. Usage of power point presentation by the faculty is a regular feature. Different seminars and presentation activity organize in seminar hall where students enable for PowerPoint presentation.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 56:1

2.3.3.1 Number of mentors

Response: 11

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 53.67

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 55.67

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	06	06	06	05

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.08

2.4.3.1 Total experience of full-time teachers

Response: 61

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The mechanism of Internal Assessment is carried out in a systematic manner and is transparent. practical courses, Seminars and assignment are evaluated internally. College strictly follows the rules and regulation of Gondwana University, Gadchiroli in all respect.

The examination cell ensures fairness in the process of evaluation. Project and assignment on syllabus based are assign and regularly checked and if students have any doubt in homework the class teacher or subject teacher makes it clear to them. Internal marks are uploaded to university website in each semester as per performance of students in the class.

Internal assessment is very apparent and transparent due to following features.

- As per the university academic calendar the examinations schedule is communicated to students and faculty and also displayed on the notice board.
- Institute follows university guidelines for the internal assessment of the theory and practical exams.
- Institute have well defined assessment schedule for every semester as per the academic calendar, display on notice board.

- As per university guidelines winter and summer examination are conducted. For each semester exam one assignment needs to be submitted before the exam.
- After the evaluation of assessment, assignments are distributed and discussed with students and then the marks are displayed on the department notice board and are uploaded on the website.
- Continuous assessment of student performance through practical's is updated based on timely submission of lab records, regularity and performance in the laboratory.
- College pre practical and university practical exams are conducted in each semester and considered for evaluation of laboratory courses.
- All such records of internal assessment are maintained by examination cell of the college. Students are encouraged to study to perform well in their academic progress.
- The students are quite aware of the internal assessment. It is not a burden for students but they take it friendly and challengingly.

The teachers motivate the students to develop the interest in assignment. This whole process develops the discipline, activeness, sincerity, honesty, communicativeness and many more. Seminars, viva voce, regular class test and project are base for the internal mark as per university guidelines. The university practical exam, and university environment study examination, lokshahi Niwadnuk Sushasan examination in different semester, are conducted continuously and sincerely. Mark obtained by the students are uploaded to university website before the deadlines by the office staff diligently.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Redressal of grievance at institute level: -

- College conduct different levels of examination, regular class test, seminar, debate competition, environment related exam etc. In all such cases examination transparency is maintained so that students can directly approach their teacher, college examination cell, subject teacher and principal regarding any issues thereof.
- Students are permitted to assess their own performance and seek any clarifications to the teacher. In case they are entitled to change of marks, teachers do the needful.
- Following the review of answer scripts, the marks are entered in a register before forwarding them to the university.
- HOD may contact exam department in-charge for any suggestion and query related to student grievances.
- The institution examination cell is responsible to address the grievances related to internal examinations. Students can contact their faculty mentor, respective HOD or directly examination cell in charge for any grievances and related to examinations at institution level.

Because of complete transparent process and supervision, a smaller number of grievances are observed for internal marks evaluation. College grievances cell successfully resolve the queries and doubts of students without fail. So, there is no grievances of students with evaluation process at college levels remaining unresolved.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Our college display all programme outcome, program specific outcome and course outcome for all subject on college website and also communicate to teachers and students. During admission process students are counselled by the subject teachers to achieve the goal. Students and all teachers are fully aware about Programme outcome, programme specific outcome and course outcome.

The curriculum for each program is provided by Gondwana University, Gadchiroli. Institution follows all the rule and regulations of Gondwana university Gadchiroli as per curriculum is concern.

The Vision and Mission statements of the Departments, Programme Outcomes, Course outcome and Programme Specific Outcomes are published in and make available to all faculty and students in

- Digital Media
- Institute Website (www.chintamani.edu.in/casg/Default.aspx)
- One copy of CO and PO is maintained in the library so that it is accessible to student and faculty whenever needed.
- Instructional Areas
- Laboratories
- Class Rooms
- Administrative Areas
- Department Offices
- Corridors
- During First Lecture of Lesson Plan and discussion of syllabus
- Course Files

All the data of class test, assignments, seminars etc of the college and university are collected and maintained by the subject teachers and communicated with students by displaying it on notice board of department.

With all this process the students improve their performance. For this subject teacher, mentor always give the proper guidance to the students. Library provide all necessary books, notes and study material to the students to improve their learning ability. Students refer all previous year question paper from question paper bank of college library.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The achievement of learning outcome is monitor by the institute through Test exam, Seminars, Projects, Practical and Assignment, Field visit, Academic activities, Quiz etc. The students' difficulties are solved by devoted faculties. The conduction of extra classes helps to achieve the learning outcomes. After graduating from this institution students go for higher studies in different institution of reputation.

At the commencement of each session the institution very deliberately plans and set certain bench marks to achieve the goal. During the session the faculty member take all the effective measures to make sure that the syllabus and the attainment of the entire programme are duly completed.

The institute evaluates the attainment of COs, POs and PSOs through its evaluation system and through the process is mentioned below. The details that demonstrate the skills, personal characteristics and accomplishments required for measuring the attainment, are collected from:

ATTAINMENT OF A COURSE OUTCOME (CO): Overall Attainment of COs in a course includes Direct CO Attainment and Indirect CO Attainment.

- Direct attainment method
- In-Direct attainment method

Methods of CO Direct Attainment in the course:

- Methods of Direct Attainment of CO in a course include Internal Exam Attainment Level and External Exam Attainment Level

Methods of CO In-Direct Attainment in the course:

- End of Semester Course Evaluation Form: During the survey, students provide their responses on a given scale to the questions which are the COs of the respective courses. Procedure to measure the Indirect- CO attainment of a course is same as direct attainment method, where the results are

student's responses.

PO AND PSO ATTAINMENT: Evaluations of attainment of POs and PSOs based on Direct assessment and Indirect assessment combined to arrive at the Final Evaluation

Methods of Direct Assessment:

- Students' practical skills in the laboratories
- Marks obtained in their respective university theory examination.
- Students participate in university and state level science-based activities.

Method of Indirect Assessment:

- Exit Student feedback: Collect of Information at the end of 3 years after graduation, a questionnaire is given to graduates to obtain feedback on Program Outcomes/ Program Specific Outcomes
- Alumni feedback: Collection of information about program satisfaction and college from the Alumni students, a questionnaire is given to graduates to obtain feedback on Program Outcomes/ Program Specific Outcomes.
- Employer feedback: Collect variety of information about the graduate's skills, capabilities and opportunities.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 72.18

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
144	99	69	39	42

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
152	102	77	73	161

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.6

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	0.6	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.86

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	00	00	00

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
07	07	07	07	07

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 2

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	00	00	00

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 2.69

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
05	11	06	03	04

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 4.63**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
04	14	13	05	14

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Along with the curricular education college faculties also strive to inoculate the good values in students and in society through various activities. IQAC regularly inspires NSS unit about participation in Social Activities. NSS of our college spread awareness in village where the college is situated and also in nearby villages during NSS camp. During camp villagers are made aware about health, hygiene, population control, stopping female foeticide, Girls education, Child marriages etc.

In order to make the holistic development of the students college regularly conducts the social awareness activities like rally/events for cleanliness, importance of blood and organ donation, Anti- Drug Addiction awareness, help for natural disaster victims, Voters awareness rally etc. Skill development programme were conducted at college level with the prime aim of "Building the Quality Citizen". Every year yoga is taught to Students, Staff and Local peoples. Haemoglobin percentage detection camp is conducted in nearby villages. Rain water is harvested to recharge ground water. Elocution Competition on various burning topic are encouraged. International Literacy Day, Book exhibitions, Poster Competition on social and environmental issues has also been conducted. Competition and program like Rangoli Competition, Women Empowerment, Sexual Harassment and Prevention Law have also been conducted.

The college is well organized, honoured and recognized for this contribution by NGO. Those are as follow-
<http://www.chintamani.edu.in/casg/casg2021/3.3.2%20Awards%20and%20Recognition.pdf>

- Nisarga Sakha Sanstha, Gondpipri

- Karyalay Grampanchayat, Wadholi
- Nagar Panchayat Karyalay, Gondpipri
- Karyalay Grampanchayat, Karanji

Almost each department conducts outreach activities that promote institution-neighbourhood community and student engagement.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	02	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 22

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	05	05	03

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 51.5

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
187	415	200	263	219

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**Response:** 6**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	03	02	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The management of the institution has constantly been striving for enhancing the physical infrastructure and learning resources to create educational environment for achieving academic excellence and to enable teaching learning process more enthusiastic and effective as well.

Teaching Learning Classrooms:

The institution has 07 classrooms, 09 Laboratories, a library, a reading room, Administrative office, Principal chamber, Management Chamber, Staff room, Common NSS & Sports room, Ladies Common room, Girls & Boys Lavatories. All Laboratories are also used as classroom as per requirement. This year the institution has submitted the proposal for construction of Gym to the DSO, Chandrapur (MS). Projectors have installed in five classrooms and LED smart television in one classroom to make teaching learning more effective, qualitative and productive. The teachers make teaching, learning process more interesting with the help of projectors and LED television by showing the teaching aids like educational videos and PPTs. etc. to the students

Teaching Learning Computing Equipment's:

The institution has taken several steps to create, upgrade and enhance infrastructural facilities for quality enhancement for teaching learning process through using latest technology like projectors, LED TV, ICT. The institution has computer lab for upgrading the knowledge of students with LAN facility. Computer Laboratory has 12 computers and partially digitalized, having computer with internet connection, the students use computer lab to acquire computers fundamental knowledge in their learning process.

The Principal Chamber and Administrative Office of the college is also partially digitalized with Laptop, Printer, Scanner, Xerox machine, generator to ensure the implementation of online work concern with University; Joint Director Office, Higher Education Department, Nagpur Division, Nagpur; District Social Welfare Office, Chandrapur, etc. The library is also equipped with computers and LAN facility to enable students for browsing the e-materials for educational purpose. The software for e-library is installed by our management through Chintamani Infotech Pvt.Ltd. Nagpur. The library is used by the staff members and students.

The details of the infrastructure is given as below:

SN	Particular	No	Area (Square Ft)
1.	Classrooms	7	2962.85
2.	Laboratory Cum Classrooms	9	
	Chemistry	1	536.67
	Botany and Biotechnology	1	494.05
	Zoology	1	471.50

	Microbiology	1	252.15
	Biochemistry	1	252.15
	Physics	1	348.50
	Computer Science	1	250.10
	Home-Economics	1	243.21
	Geography	1	243.09
3.	Library	1	252.00
4.	Reading Room	1	246.00
5.	Administrative Office	1	211.00
7.	Principal Chamber	1	144.00
8.	Management Chamber	1	120.00
9.	Staff Room	1	150.80
10.	Ladies Common Room	1	120.64
11.	Common NSS & Sport Room	1	211.00
12.	Lavatory (Boys)	1	350.00
13.	Lavatory (Girls)	1	350.00
14.	Botanical Garden	1	4800

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Apart from imparting academic and professional courses to the students, the institution encourages students to engage in sports and cultural activities which are very essential for all-round development of human beings, especially the students' fraternity. The institution has been providing support and coaching facility by the director of physical education for indoor and outdoor games. The students are participating in intercollegiate, interuniversity, state level and national level competition and won many awards, medals and prizes in various games. The institution have ample playground for outdoor games. The institution provides the facilities for Kho-Kho, Kabaddi, Volley Ball, Cricket, Badminton, etc also for indoor games such as chess, etc. The Practice of Yoga and Cultural Activities are done in special provided area. This year the institution has proposed the modern and well fledges Gym with various instruments to the DSO, Chandrapur.

The institution has indoor and outdoor sport facilities as following:

SN	Facilities	Area
1.	Playground	6480 Square Meter
2.	Kho-Kho	29 x 16 M
3.	Kabaddi	13 x 10 M
4.	Volley Ball	18 x 9 M

5.	Cricket	Adequate	
7.	Yoga and Cultural Activities	26.30 x 19.20 M	
8.	Ball Badminton	24 x 12 M	
9.	Long Jump	9 x 2.75 M	
10.	Shot Put	Standard Size	
11.	Discus	Standard Size	
12.	Tug of War	Rope	
13.	For Indoor Game		
	Gym (Proposed)	26 x 25 M	
	Chess		

NAAC

Cultural Activities:

The institution has cultural committee to organize cultural activities like Annual Event ANKUR, Birth-Death anniversary great personality, Rallies, National festival, Poster competition, Ganesh festival and other extracurricular activities. This evokes enthusiastic participation of students to showcase their versatile talents. Students are encouraged to participate in various cultural programs. Intra-collegiate cultural extravaganza- “ANKUR” has been conducted to showcase & sharpen the talent potentials of the young and aspiring students. Even though the students are busy with their engaging and diverse curriculum; they also have art and cultural activities during the semester. Students actively participate in intra and inter-college events throughout the year. The institution has essential instrument like portable sound system, podium, projectors, and laptops for the successful organization of cultural activities. We invite eminent personalities to address before students in various programs so that students may acquire the knowledge regarding the ethical and moral values of celebrating the certain event. It helps solely our students to improve their personal development and soft skills to build their future.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 85.71

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 06

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 42.25

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.15	3.19	3.52	4.48	2.34

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is a soul of education system and playing an important role in the academic achievement of students at their academic level. The library is enriched with 3758 books with various types of titles and belonging to different disciplines. There are 5 newspapers in Hindi, Marathi & English available in the library to provide information about latest happenings around. Besides this there are about 6 journals & magazines are available in the library. Library has a number of text & reference books on science, arts, humanity, literature subjects. Apart from the above collection library is having books on competitive exam & general reading books. Internet facility available in the library. Library has a separate reading room which having a seating capacity of 30 students. Library advisory committee looks after proper administration of the library. Our college staff donates books hence gradually enhancing books in library. Our college situated in underdeveloped area so library mainly focus on improving reading habits among students. The library is partially automated with E- Library Software to keep track of the access to the books.

Area of Library

Total Area of Library	252 sq.fit.	
Total Area of Reading Room	246 sq.fit.	
Seating capacity	30	
Total collection of books	3758	
Text books	3193	
Reference books	62	
Competitive books	76	

Others book

427

Library Services.

- Reference service on demand.
- Full deposit scheme during examination.
- Providing old question papers to students.
- New arrival books are displayed.
- Employment News, Career Oriented News etc. displayed on the notice board.
- Compiling news paper cutting on various topic.
- Reading room facility available for the student.
- Research article / Paper of faculty made available in library.
- Subject E- content of the faculty available on the institutional website under separate head of library.

Departmental Best Practices:

- Intracollegiate Book Exhibition with demonstration on various category of books available.

Special Features of the Library.

- Best library user prize & Free distribution of lokrajya magazine provided by Mahiti & Jansampark karyalay chandrapur for session 1.
- Celebrated Dr.S.R.Ranganathan Jayanti, Vachan Prerana Din.

Name of ILMS Software	E LIBRARY SOFTWARE
Nature of Automation	Partially
Version	2019
Year of Automation	2019

Library Automation: E LIBRARY SOFTWARE is offering several functions of library services. The process of automation in our library was started in the 2019 with E LIBRARY. This software is operated by the library staff. This software is developed by team professionals by Chintamani Infocept pvt Ltd., Nagpur.

OPAC: With the help of OPAC user one can search any book by the key words. OPAC is available on the website under the library in search book.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu

- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.41

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.55087	0.30722	0.35716	0.39450	0.46044

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 5.62

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 35

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution ensures to update its IT facilities. It has Wi-Fi connectivity and the faculty members and students are allowed to access to the internet. The college has adequate IT facilities for strengthening the teaching and learning process. Therefore our campus is upgraded with all the necessary IT facilities. The computer lab is equipped with 12 computers with required software and antivirus. To enable ICT based teaching, one LED TV and five projectors are installed in class rooms to provide effective teaching for the students. Faculty members are using power videos and ppts etc. in the class rooms to enhance learning. Scanners, printers, Xerox machine, laptop facility are available and staff members can use this facility for official purpose. The college campus is under CCTV surveillance to ensure transparency as well as safety to all its staff members and students. The computers lab has LAN facility in order to provide internet network. The College has broad band connection of BSNL with greater than 10-30 MBPS speed. Students are encouraged to use IT infrastructure in the best possible way for e-learning by using e-Library software with latest version.

Desktop Computer	17	
Laptop	02	
Wi-Fi	Open	
LAN	3 Classrooms, Office, Principal Cham	Computer Lab, IQAC.
Classrooms with ICT Facilities	06	
Laboratory with ICT Facilities	01	
Keyboard	17	
Mouse	25	
UPS	05	
Scanner	01	
Printer	01	
Xerox Machine	01	

PC Configuration Details: 17 Computers, 02 Laptop

1. Assembled and Branded Computers Duel Core 2GB RAM 160 GB HD.
2. HP Branded PC, P4- Processor, 2GB RAM DDR3, 160 GB HDD, Keyboard, Mouse, 14" LCD Monitor.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 47:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 57.4**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.60	3.64	3.51	3.57	4.27

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Principal and Committee convener have the responsibility to take care of quality of the policies and procedures of the institution. The institution follows various systems and procedures for effective functioning of the college. The college development committee and management committee are helpful for maintain and utilizing physical, academic and support facility.

The institution has its own mechanism for the maintenance and the upkeep of the infrastructure facilities and equipment's of the institution. The infrastructure maintenance committee has been already established which oversees the maintenance and up-gradation of the infrastructure facilities available in institution. The following infrastructure facilities are very well maintained and taken care of;

Admission - Academic policies are framed and deployed right from the admission. The admission policies adhere to the norms prescribed by the Gondwana University with regards to the selection. The students need to fill in the application form at the college. The students are counseled with regards to the subject of his choice. Applications are scrutinized and admissions are done after scrutinizing them by strictly adhering to the Gondwana University norms. Once admission accepted by the college, the same day is uploaded online to the parent university web portal.

Laboratory – Our institution has 9 Laboratories for Botany / Biotechnology, Chemistry, Zoology, Microbiology, Biochemistry, Physics, Computer Science, Geography and Home Economics, etc. All laboratories also been used as classrooms as per required. The students are divided into batches so that the components can be given equally for the students use. They also must maintain a record book throughout the year which shall be taken into account at the time of practical examination. All the labs are upgraded every year to provide the students with the state of the new experience.

Library – We have already formed Library Advisory Committee. Its periodic meetings are held and detail discussion is done regarding the maintenance and smooth conduct of library. Similarly equipment's which are to be maintained are considered and proper steps are followed. The library follows certain protocols in the usage of books. The entry register is kept for both staff members and students at the entrance to the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year, each student will be issued first BT cards after collecting their details. New books will be issued to the students only after the previously barrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. At present latest technology adopt e-library software. All the issue and returned books given to the students and staff members are maintained through e- library software. Likewise the teachers are allowed to take any number of books after entering in the teachers registers. They also must return the books after they finish reading whoever is leaving the institution be it. A student or a faculty must get no due certificate from the librarian.

Sport Complex – We have already formed Games and Sports Committee. Its periodic meetings are held and detail discussion is done. Physical Director is instructed to maintain grounds. He also gives the list of sports material which is to be repaired. If possible they are repaired. The student as well as the teaching community is free to use all the facilities available within the campus. The sports facilities can be used by the students with a written request submitted to the physical director at the beginning of the academic session. These facilities can be utilized by the students only with the permission during their free periods or after the college hours.

Computer – Computer are checked every now and then. Students can used it in the college hours. The computer lab facilities are open to all the students for academic purpose under the guidance of concern subject teacher.

Classrooms – Classrooms are kept clean. Everyday our peons clean them. Furniture is also cleaned. LCD projectors are checked and if there is a problem Infrastructure Committee holds the meeting and after that takes care of it. Similarly furniture is repaired by the local carpenter.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 76.55

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
512	380	335	300	461

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 12.13

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	171	108	00	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 28.2

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
87	177	177	153	86

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 52.08

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 75

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations

during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	01	01	02

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	01	01	02

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Students are involved in the decision making mechanism in various ways. The student council is a body that consists of representative from every class. According to Maharashtra University Act 2016, student council is constituted through elections. The student council works in the institution as per the letter of Gondwana University. The student council was formed for the session 2017-18.

S.No.	Name of Students	Class
1.	Mr.Rahul Jaypal Raut	B.Sc-I
2.	Miss.Sonali Diwakar Madavi	B.Sc-II
3.	Miss.Lavanya Narhari Shiramwar	B.Sc-III
4.	Mr.Vinod Shantaram Raut	B.A-I
5.	Mr.Markhandeshwar Dhandare	B.A-II
6.	Mr.Saybu Bhauji Chitade	B.A-III
7.	Mr.Vikin Ramesh Chaudhari	NSS
8.	Mr.Ram Dilip Chaudhari	Sports(Vollyba)
9.	Mr.Jugal Vijay Ganvir	Cultural
10.	Miss. Puja Jagdish Alam	Girl Representa
11.	Miss.Puja K.Purke	Girl Representa

Students undertake various activities through NSS and departmental activities. They have undertaken cleanliness campaign, plastic free campus, and annual day ceremony, cultural day etc. The departments organize different events and Students also assist in organizing department's seminars, workshops, sport events. Student's representation and participation has been an integral part of academics as also of the various activities of the institute.

Student representation is on the following committee:

- 1.IQAC
2. Anti-Ragging
- 3.Women Grievance Redressal Cell
4. Sexual Harassment Grievance Redressal Cell
5. Library Committee

6. NSS Cell
5. Carrier Counseling & Competitive Exam cell
8. Teachers, Parents & Alumni Association Cell
9. Extra-Curricular & Cultural Activity Cell
10. Sports Cell& Sports Ground Clearance Cell
- 11.Students Welfare & Grievance Redressal Cell
12. SC / ST Cell
13. OBC Cell

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 16

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	17	17	20	19

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services**Response:**

Chintamani College of Arts and Science, Gondpipri was established in 2009 and has completed 11 years, during which number of alumni got educated from our institute. Though our institute is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are working in different fields like Political, Education, Administration, Police Departments, Agriculture, Pharmaceutical sector, Business etc. The college provided the opportunities to the alumni to interact and share their experience with the admitted students in alumni annual meet that is organized every year in Institution.

Every year an Alumni association is constituted that consist of President, Vice-President, Secretary, Joint-Secretary, Treasurer and Members, all from Alumni. Alumni Association works for the overall development of students as well as the institution

Our institute has Alumni activity committee which works for fulfilling following objectives.

- To facilitate proper interaction between alumni and institution.
- To work for enhancement in participation of alumni.
- To encourage involvement of alumni in the process of development of Institute.
- To arrange guidance of Alumni for current students of the Institution.
- To mentor the alumni of the Institute for higher education.
- To encourage and guide the students of the institute on self-employment.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The college is democratically governed with complete transparency and inclusiveness. All the rules and regulations of UGC, Government of Maharashtra and Gondwana University are used to govern the college. College is always adhered to its Vision and Mission. All the statutes and ordinances made under Maharashtra Public Universities act 2016, are followed. The perspective plan for functionality of college is prepared by considering views of faculty members, administrative staff, Board of trustees and Parent Institution.

- The institution works for making social, academic, cultural and intellectual progress of Students.
- To organize various recreational activities, annual gatherings etc for the benefit of students.
- To organize cleanliness drives, plantation events, health awareness camps, law information programmes.
- To celebrate various festivals, birth and death anniversaries of great personalities.
- To implement different government schemes and inform students about different scholarship schemes.

Right from the beginning, we are continuously working for empowerment of most backward and under privileged sections of the society. The institute always tries to take out positives from the students and guides them to become better citizens.

Peculiarities of the Institution:

- Institution is committed to provide quality education to students
- Most of the students are from farming background with relatively poor backgrounds, still our institution encourages them to learn and peruse for higher studies.
- Our institute also assists students to get admissions in PG courses after completion of UG.
- We also conduct various programmes and activities time to time as Directed by Government and University for Students Welfare.
- Our institute consistently makes efforts to provide best possible infrastructural facilities and learning resources to Students.
- At our institute we have well qualified and fulfilled faculty members who consistently try to provide quality education and make students aware about recent advancements in respective subjects.

Role Of Management:

Management of the institution is supportive and plays an active role in Designing and Implementing the Plans and Policies. The College Development Committee (CDC) takes all the major decisions which are then implemented by IQAC.

Role Of Principal:

Principal is Academic and Administrative Head of the institution who also serve as Secretary of the LMC/CDC as well as Chairperson of IQAC. Principal of the institution facilitates smooth communication between management and Teachers and also works for implementation of all Academic and Administrative decisions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**Response:**

Earlier many Protocols and Processes in Academics and Administration were centralized and decisions regarding those were taken by few people, but now college is steadily heading towards decentralization.

- Governing body/ Management of the institution is the apex decision making body, which makes policy related decisions.
- CDC is facilitates proper implementation of decisions taken, CDC act as an intermediate body between Institute and Management, It functions for recommending management about different issues related to Academic, Administrative and Infrastructural development of the Institution.
- IQAC has power to take decisions regarding various academic and extracurricular activities, various departments have functional autonomy at their level for the fulfillment of set targets.
- Every stakeholder of the institution like Faculty Members, Non-teaching Staff, and Student Representatives are allowed to express their views and help in decision making process.
- As a part of decentralization process different committees are formed in the college to facilitate various Curricular, Co-Curricular and Extracurricular activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed**Response:**

Chintamani College of Arts and Science, Gondpipri has prepared a strategic plan. While preparing this strategic plan, the institute has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Staff, Alumni, Employers and the Management. This plan included development of Academic Infrastructure, New Academic Programme, Green Initiatives and Campus Beautification, Development of ICT, Library Facilities, Upgrading Research Culture, New Initiatives for Extension and Outreach etc.

Strategies Implemented

- The Institute is situated in Rural and Tribal area, Students here are underprivileged with reference to education. As one of the reputed institution in this area, our Institute decided to provide the students with new skills other than regular academics, so various departments of the institution started different certificate courses.
- As a deployment of its strategy our Institution equipped total 6 of its classrooms with LCD projectors for carrying out ICT based learning. The campus is provided with Wi-Fi facility that can be accessed by staff members and students for their use.
- Separate Remedial classes were conducted for slow learners and it has helped them to procure good marks.
- As a part of green initiative, institute is using LED bulbs and solar energy for electricity generation.
- Every year many students are going for Higher education like M. Sc and M.A.
- Partial digitization of Library was done.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**Response:**

- The Executive committee of the institution takes policy decisions regarding academic and

infrastructural development of the college. The Executive committee decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion and transfer of the employees.

- According to the Maharashtra Public Universities Act 2016, the **CDC** is formed. It prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It takes decision regarding to introduce new academic courses and the creation of additional teaching and administrative posts, policy to encourage and strengthen research culture, extension activities in the college, and the use of ICT in teaching and learning process. The reports of the IQAC discussed and appropriate suggestions were communicated to the respective authority.
- The **Principal** is the executive head of the institution. He is authorized to take decisions regarding academic and administration in accordance with the policy matters as per the rule and regulation of State Government and UGC. Head Clerk, Senior Clerks, Junior Clerks, Assistants and Peons assist him. Works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts and dealing with UGC schemes are maintained by the college office.
- **IQAC** plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students.
- **The Librarian** is the Head of Library and Information Centre. She is assisted by Attendant. The Library Advisory Committee discusses the issues regarding the function of the Library and Information Centre.
- Thirty four various **committees** are constituted for smooth administration. The convener of each committee develops plan and work of the respective committee.
- The service rules decided by the UGC and the State Government for the appointments and Promotions of the Teachers, Director of Physical Education, Librarian and non-teaching staff are followed.
- There are separate **Grievance Redressal Committees** for students and staff. The College has set up a complaint box for faculties, staff and students. The Grievance Redressal Committee discusses the complaints and takes decision accordingly. The mechanism for dealing with complaints is as follows. The Principal receives complaints orally or in writing. Received Complaints are discussed in the committee meeting and resolved to take action on the concerned issues.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

Response:

Welfare of teaching and Non-Teaching staff is one of the highest priorities of our institution. Our college provides various Statutory and Non-Statutory welfare measures for teaching and Non-Teaching staff.

- Pay commission recommendations are implemented as per norms of Government of Maharashtra
- 10 Casual Leaves and 30 Duty leaves for Examinations, Evaluation purpose are provided per year to teaching staff.
- 10 Casual Leaves and 15 Earned Leaves are provided to Non-teaching staff per year
- Female teachers can also avail Maternity leaves as per Government norms.
- Deposits and Loans are provided to staff members through government recognized Co-Operative Society as per requirement.
- Allow faculty to attend Conferences, Symposiums and Workshops acquire knowledge on advanced topics at least once in a semester, by sanctioning On Duty Leave.
- Fees paid for attending Conferences / Workshops, Refresher, Orientation courses by faculty members is reimbursed.
- Gratuities, Pension and all other Government welfare schemes are given to the staff.
- Faculties are allowed to use laboratories for their research activities.
- There is a Grievance Redressal cell and Internal complaints committee for Prevention of Sexual Harassment of Women at Work Place.
- Internet facility is provided to all the staff members in college premises.
- Blood group and Hemoglobin detection camp is organized for Teaching and Non-Teaching staff.
- Yoga camps are organized regularly for staff members for leading stress free life.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 13.33

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	00	00	00	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	01	00	00

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 41.67

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	12	05	00	00

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

There is a prescribed system for regular assessment of Teaching and Non-Teaching staff.

Every year API forms are filled in by Teaching staff members, which is verified by respective HOD and submitted to IQAC. IQAC validates the Academic Performance Indicator (API) of every Teaching staff member according to norms prescribed by UGC. If staff member is eligible for Career Advancement

Scheme (CAS) and fulfills all the requirements then IQAC recommends the case to University through Principal. Promotion of a candidate occurs through Verification of Scores, Recommendation of Management and Personal interview by Panel of experts constituted as per University norms. Expert committee forwards the case to Joint Director, Higher Education, and Government of Maharashtra for fixation of pay.

Every Year , in the month of July, both Teaching and Non Teaching staff members have to submit their progress report in prescribed format as demanded by Principal, The annual increments in salary is recommended by Principal and Governing body to Joint Director, only if these Progress reports are found satisfactory.

Student's feedback on Teaching and Non Teaching staff is collected every year for assessment of Teaching and Non Teaching staff by student's perspective.

Apart from this, Subject wise analysis of results is done by every department as it an indicator of Performance of Students as well as Faculty members.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Every year financial audit is done after completion of financial year in order to maintain complete transparency. The audit is conducted by a qualified chartered accountant. Proper filing of purchase bills and Vouchers is maintained for record as a part of transparency policy. Income and Expenditure record is properly maintained so that a net surplus amount or deficit can be known.

Internal financial audit of institution is done every year by **Kabra and Kalkotwar**, a Registered Chartered accountant appointed by Management, Audit primarily includes Salary and Non- salary grants. While year wise external audit is conducted by Joint Director, Higher Education, Nagpur.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the

last five years (not covered in Criterion III)**Response:** 0**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

Our Institute is aided by Government of Maharashtra for Salary of employees and included under 2F norms of UGC act. The governing body/ Management of the institute, CDC, IQAC helps to mobilize funds and to create well furnished campus for students. IQAC has a important role in fund mobilization as it recommends different requirements and has developed a system for optimal utilization of resources.

Student Tuition fees and college development funds are primary sources of fund mobilization. Institute maintains its infrastructure updated according to requirement and report from Maintenance committee. Peons have given a responsibility of maintaining cleanliness in classrooms as well as campus. Received funds are utilized according to advice of CDC for campus beatification and infrastructural development, Purchase of ICT tools, purchase of Laboratory equipments etc.

Proper channels like Quotation, discussion with concerned committee, Cash Vouchers, Cheque or Online payments are used for fund mobilization.

Institute has limited resources but still proper time table is prepared and existing classrooms are used for conducting remedial classes for Slow learners, Our institute do not get any external funds, still we have started different certificate courses.

For proper utilization of resources, we have applied strategy of resource sharing where , Departments at our institute has made MOU 's with nearby colleges for sharing resources like Laboratories, Faculties, and other Amenities of each other in mutualistic manner .

The playground, Hall, Water like facilities are made available to nearby community free of cost.

In Covid-19 pandemic, Hall in our institute was made available to local authority for use as Isolation Centre.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC of institution work consistently in order to contribute for the development of institution in a significant manner. IQAC works for policy making for maintaining quality of teaching and learning various activities and practices are carried out in that direction like. Regular meetings of IQAC are conducted.

- Discrepancies in the performance are identified by intermittent visits of IQAC to classrooms and Laboratories.
- Various Cultural, Sports and other activities are organized apart from academics.

Two best practices institutionalized as a result of IQAC initiatives:

Academic Audit of Departments :

IQAC conducted academic audit of each department to increase and maintain the quality of education. At the beginning of academic session, academic plans from all the departments is collected and which include different activities to be conducted by various departments of institution. IQAC evaluated plans submitted by the respective departments and reviewed their academic progress. The IQAC prepared academic audit report for ensuring academic developments. IQAC discussed and gave suggestions for academic improvement. It has been observed that due to the initiative of IQAC, all the departments and committees have been constantly improving their curricular, co-curricular and extracurricular performances.

Implementation of Eco-Friendly Practices in the Campus:

Our institute firmly believes in sustainable development and in order to achieve this goal, IQAC proposed to initiate various green/ Eco-Friendly practices in college campus through different activities *i.e.* Tree Plantation drives, Paperless Work, minimal use of plastic and non-recyclable products. Clean and Beautiful Campus, promoting use of bicycles, Save Power, disposal of e-waste in proper manner, preparation of Compost from organic waste, Rain water harvesting. For the better implementation of Eco-friendly practices, IQAC distributed these activities to the various departments. For example Department of Botany looked after tree plantation and its conservation, Department of Physics created awareness about renewable energy, NSS Department conducted activities to maintain clean and beautiful college campus. Because of these practices, eco-friendly and pollution free college campus and social awareness is developing among the students and the community.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The institute reviewed its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms.

- The IQAC conducted regular meetings with the Head of the departments, In charge of Examination Committee throughout the academic year. IQAC reviewed different aspects related to Teaching, Learning such as completion of syllabus, regularity of classes, attendance of the students, unit tests, assignments, seminars education tours and other activities. Important academic and administrative issues are discussed in the meetings with IQAC. IQAC interacted with teachers and students regarding the changes in the curriculum, through their Feedbacks. For ICT based teaching, IQAC recommended the essential academic and infrastructural facilities to the College Development Committee. IQAC facilitated in developing ICT based academic facilities in the college. This initiative of IQAC has been helping in improving teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.
- Constant efforts are made in order to refine the process of internal evaluation. There is a Examination committee which looks after exam schedule, Time table, preparation and distribution of Question papers and Answer sheets, assigning duties to faculty members. Students are continuously made aware about any changes in evaluation process. Along with teaching, non-teaching staff is also made aware about latest reforms and directed to follow them strictly. College conducts model exams for all the subjects of both the faculties, at the same time non traditional methods of student evaluation like Seminars, Open book test, Posters are also followed. For students who fail in semester examination are categorized as Slow learners and are provided with separate and additional guidance in order to improve their performance. ICT tools are being used by many of our faculty members so that students can more effectively understand what is being taught. The IQAC advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet, Wi-Fi facility. Institute has equipped the classrooms with ICT facilities like LCD projectors and TV. The educational use of social media has also been utilized to establish communication with the students and peers.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Prime aim of Chintamani College of Arts and Science, Gondpipri is to provide the good education to educationally and economically backward people of Gondpipri and nearby areas. College is strongly against any form of gender insensitivity. Every year college organized programs for maintain gender equity in between boys and girls without any discrimination. As a part of cultural grooming of students of the institution hairstyle competition is organized in the month of January with the initiative of women cell, during cultural program students including girls & boys take part in large numbers which contributes to the overall personality development of the student's. Institution always takes efforts for the betterment of girl students to make them less vulnerable and more viable in this world with gender equity. With this intension the institute has organized women empowerment program by training girls for sewing cloth bags by the instructor madam Ms. Sangita Chaudhari. We also take initiative to empower girls economically on a regular basis. Poster presentation for students has been organized in the month of February so as to inculcate creative and abstract cognitive abilities in them. Every year the physical director from the sports department takes effort to arrange few competitions also maintained gender equality in the participation. Equal participation of Boys and girls in NSS camp organized by our college.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The institution has made an effort for managing generated waste at the best way possible.

Solid waste management:

Solid waste from each laboratory was collected every day and segregated for degradable and non-degradable. Degradable and Garden waste also collected in pit sprinkled with compost activator and water. Waste was turned every after week. Within 45 days we produce compost from waste. We build two such pit one for collection and another for composting.

Liquid waste management:

Liquid waste constitutes waste water from every laboratory means from basin waste water collected by pipeline and dumped pit which filled by stone, pebbles and sand. This prevented spreading of smell. College has two separate toilets each for ladies and gents. Liquid waste from washroom also collected in same pits.

Biomedical waste management:

Biomedical waste is hazardous to human health as well as toxic for other animals also so if it is not disposed off properly it can cause many health issues amongst society as well as can also add toxic components to soil and water therefore for its safe disposal our institute has incineration pit facility

E-waste management:

E-Waste materials from office and each laboratory were collected every month and segregated for degradable and non degradable. It has been sent to Pooja infosystems from Jan.2019 to Jan 2021(two year) has been recycled and disposed of with an environment friendly manner. Common e-waste is produced by the department of computer science. The e-waste includes CPU, Monitors, projector, motherboard, mouse, etc. The e-waste produced in the college premises is very less in amount. The cartridges of Laser Printers are refilled outdoor the college campus. The e-waste and defective items from the computer laboratory are

correctly and safely stored in a room. The e-waste generated by all the departments in UG.

All the waste management strategies, methods and recommendations are reflected in Environmental Audit.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: D. 1 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

We made efforts/initiatives at Institutional level in providing an inclusive environment for tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities for maintaining social integrity.

Cultural program:

Every year the institution indulges large number of students in cultural event **ANKUR** to develop their various skills & personality. Anandmela is a part of cultural event which involves making and selling of

products that also build up entrepreneurship skills of students, student and local people in huge number attend it.

Admission according to Govt. Norms:

Our institution gives admission to students as per the norms of category wise percentage of seat allotment by Government. About procedure for preparation of selection list of students in different courses run in academic sections and affiliated colleges.

Marathi Bhasha divas:

Marathi bhasha din is celebrated every year on February 27 across the Indian states of Maharashtra on the birth anniversary of eminent Marathi poet Vishnu Vaman Shirwadkar, who was popularly known as Kusumagraj and also for enhances the linguistic abilities of students. Eminent speakers who are higher education teachers are invited to talk.

Ganesh Chaturthi:

Our institute actively conducted cultural, regional, linguistic, communal socioeconomic activities from opening of college. Ganesh festival is arranged every year for the students under the guidance of respective committee so that they stay attached to the cultural aspect too. College binds by its pledge of bringing ecofriendly, ganpati and visarjan too is done in a clean way without affecting environment much. Faculties address students on various issues of current relevance.

We invite different speakers to guide the student for different aspects like, competitive examination, women health and empowerment awareness, superstitions eradication etc. on this occasion we conduct various competition like Essay competitions, Rangoli competition etc. Motive of Ganesh Festival program is to unite the student.

College Magazine:

The institution always strives to keep the students engaged in activities so that their abilities enhance every time, magazine is one such task. With the help of staff quality magazine is made by students' contribution and creativity.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our institution is active in making students aware of the values and their importance in life. Students are made aware of their duty towards society, other creatures, animals and for their own benefit. Institution and its stakeholders take regular initiatives for the betterment of the youth in this region. This is done through variety of activities some of which are listed below:-

Human Rights:

Every year our institution celebrates constitution day on this day students are informed about their basic rights and award about human rights. Constitution Day also known as 'Samvidhan Divas' is celebrated in our country on 26th November every year to commemorate the adoption of the Constitution of India. In our college we celebrate 26th November as Constitution Day on this occasion our college invites well known and knowledgeable person to address student about importance and significance of Indian Constitution. Student also participates and expresses their view. This is one of the most important day which address values, rights, duties and responsibilities of citizens.

Cleanliness Day:

Actually National cleanliness day is celebrated on 30 January in India but every year our institution celebrates cleanliness day on the half of Gandhi Jayanthi on 2nd October on this day students are informed that cleanliness is a own responsibility for our house and other place. It is the duty of all to keep the environment clean and healthy

Disaster Management:

Disaster Management refers to the measures taken for the safety and protection of life and property from natural or man-made disasters. This means being prepared for disasters, fighting disasters effectively, ensuring the safety of life during disasters and helping in rebuilding society after the disaster. Institution sends students to sister institution Chintamani College of Commerce Pombhurna, where the team guides about the disaster management techniques by demonstrating well.

Voter Awareness Program:

Every year college organized voter Awareness program on date 25th January during the Voter Awareness program students do the awareness by being the part of Huge Rally organized by the Institution for the people in the Vicinity. Photos attached show students with placards of slogans awaring locals about the cause. Teachers are in support of the students. During the latest session the rally had not been arranged.

Snake Awareness Program:

The institution promoted a Snake awareness program in session 2020-2021 through online mode and awaring students about snake are very important for us and information regarded poisonous as well as non poisonous. Our college peon Shri Pankaj Durge is a trained & professionally certified snake catcher (Sarpmitra) he caught near about 500 plus number of snakes from nearby places around and in Gondpipri and villages near to Gondpipri region as a social responsibility. He is also called for this service by the local people as a part time service.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our institution follows academic calendar every year and celebrates important days as per the schedule prescribed by the University. Days are celebrated with the intent of awaring students about significance of culture, heritage, and eminent person in the history of the nation. Few of the events are as described below:-

1. Independence Day:

Independence Day is annually celebrated with zeal and enthusiasm as a National Festival in our college. Independence Day is celebrated annually on 15 August as a national holiday in India commemorating the nation's independence from the United Kingdom on 15 August 1947.

2. Republic day:

Republic Day is annually celebrated with zeal and enthusiasm by active involvement of students including teaching and non teaching staff as a National Festival in our college on date 26 January. The Constitution of India came into force, and India declared itself a Republic on 26 January 1950.

3. Maharashtra Din:

We also celebrate Maharashtra Day on 1st May where we conduct Flag Hoisting and National Anthem. Maharashtra Day, commonly known as Maharashtra Din is a state holiday in the Indian state of Maharashtra, commemorating the formation of the state of Maharashtra from the division of the Bombay State on 1st May 1960.

4. Mahaparinirvan Din:

Every year our college organized Mahaparinirvan divas on 6th December. The term 'parinirvan' has a deep meaning in Buddhist traditions and refers to someone who has attained nirvana in his lifetime and after death body 6th December is observed to commemorate his remarkable contribution to society and his achievements.

5. International Yoga Day:

Every year our college conduct International Yoga Day on 21th June where yoga teacher Dr. R. S. Tiwari teaches different kinds of yoga and their importance in our life not only the prescribed days, he taught Yoga to student every week. The benefits of yoga and exercise for good cognitive health have already been shown in many recent studies. It does not only reduce the risk of developing various physical diseases but also improves the immunity system and helps us to stay fit.

6. National Sport Day:

The National Sport Day is celebrated on Dhyani Chaudhary's birthday on August 29th to honor the hockey legend in our college every year with enthusiasm by active involvement of students including teaching and non teaching staff.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Institutional Best practice 1

1-Title of the practice:

“Health Awareness Of Rural Women And Children’s Near To Institution About Hemoglobin Level -Its Importance & Restoration Nutrition.”

2-Objectives of the Practice:

Usually, the village women suffer from weakness due to low hemoglobin levels which is probably due to blood loss during menstruation, improper nutrition & feeding habit etc. Similar hemoglobin deficiency faced by village children due to ignorance of their mothers towards the daily requirements of iron through food. Therefore, goal of practices is to increase awareness about women and children especially with the intent of checking their hemoglobin and suggesting the proper food habit.

3-The Context:

Hemoglobin is very important protein present in red blood cells and is responsible for proper respiration. The normal range in male is 13 -17 g/dl whereas in female it is 12-16 g/dl. Low count of hemoglobin results in weakness, fatigue, breathing problem and also increase the susceptibility of various diseases. Low hemoglobin level is attributed to low rate of RBC production. For the proper RBC production good quality of food surplus with iron, vitamin and proteins are necessary.

Local village women are handworker in farms /daily wage laborer’s and did 9–10-hour field work due to poor financial condition. They could not able to take proper food and rest even during menstrual period. And thus, suffer from aplastic anemia, which give rise to several diseases.

Local village children suffer from anemia due to improper knowledge of food, unawareness of hemoglobin and its importance. Death due to anemia are high in these regions with high levels of poverty, infections and malnutrition in addition to the problems of inaccessible and poorly funded health facilities.

We as a responsible higher education institute took an initiative with the involvement of students to promote awareness about the Hb range optima, nutrition to restore low levels and motivation towards regular checkup of Hb levels through visits to villages nearby and in NSS camps too.

Uniqueness of the activity was that local females have given special support to the activity and have invited large number of other women & children along with them to know more and have helped in spreading the word.

4- The Practice

Our institution is situated in the interior and no-good quality of medical facilities are available. From institution, 15- 20 km away several villages are situated and they lack in good medical facilities. Thus, as mentioned in the goal above, institute decided to make such village people aware about importance of

hemoglobin and in the co-ordination of department of Microbiology and Biochemistry from last 7-year hemoglobin camp was organized.

In this camp, students under the supervision of concerned teachers' detection of hemoglobin, blood group and weight were executed. If any suspected case observed they suggest taking iron containing food, like green leafy vegetables, beet, milk etc.

In onset of campaign, people were awarded about the importance of hemoglobin and necessity of good quality of food and rest during menstrual period.

The motto of this movement is

- To aware the people about considering the importance of women and child health.
- Importance of food for proper metabolism and hemoglobin synthesis.
- Importance of hemoglobin for proper health.
- To ensure women health.
- To ensure child health.

5-EVIDENCE OF SUCCESS:

- The regular campaign gives a motivation to the village people about importance and need of women and children health. From last two-year hemoglobin levels of women candidates have been found to increase. People now think positively about women and child health.
- Target kept was of 100 candidates but the overwhelming interest of villagers surpassed it to 170 plus.
- It was observed that the hemoglobin levels were low when we checked in first year but its level increased due to awareness in the successive year.

6-PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- It was a challenge to make it a success as targeted due to uneducated people and poverty.
- Though we suggest quality food they won't get easily due to lack of money, others consider its motive is only to make stomach satisfied. They won't agree to furnish quality food for women and children considering them secondary.
- Most of the women eat rest of food after all family member get satisfied which is quite discriminatory.
- There was lack of fund to undertake awareness program, transportation was not funded.
- The team fell short of medical kits.
- Specially allotted area was not made available for undertaking the program.

Institutional Best practice 2

1-Title of the practice:

“Blood Donation Service In Association With Government Hospital.”

2-Objectives of the Practice:

- To create awareness amongst the students about the importance of sequential blood transfusion process and emergency.
- To offer blood/indirectly its auxiliary components to the Blood Bank for free.
- To create a rapport between the Institute and the Blood Bank for times of need as and when required by both the stakeholders.
- Creating the consciousness of valuing volunteering during such situations.
- Inspiring young minds to develop value for other's lives.
- Awareness of indispensable voluntary donation of blood at crucial times to save lives.

3-The Context:

The noble act of donating blood periodically is a great human gesture. The College recognizes the importance of Blood in life threatening situations considering the timely immediate requirement of blood & its shortage too. However, it was observed that exact blood group were difficult to find. Many students are also unaware of their Blood groups and hemoglobin percentage. Now the need of blood has been increasing every minute. It is required during the emergency occasions like accidents, surgeries, to cure the chronic illnesses. The noble cause and its message of helping others have been propagated responsibly by the staff. It is a great humanitarian service to assure the hospitals, PHC in a remote village that the required amount of blood of all groups available at a call even in odd hours.

4- The Practice:

To overcome the above-mentioned issues, the College has been actively organizing Blood Donation Camps in the premises of institute since last 7 years. The College has been consistently doing it in collaboration with Gramin Runglalya Gondpipri with the support of staff there. Students enthusiastically come forward to donate their blood voluntarily. The college organizes blood donation camps. The staff along with blood donation activity prepares mind of people towards the blood donation norms, nutrition, and other concerns. The volunteers of these units maintain a list of Blood donors with their blood groups. They act spontaneously and readily make all the arrangements in supplying the required group's blood to the person in need. Neither the volunteer or the donor keeps the expectation of any sort of monetary or other benefits of any form. But these people are well treated by the agencies/staff involved and the relatives of the needy persons by offering them transport or refreshments. The person is provided certificates on same day. If any type of disease is found or the quality of blood is controversial such issues are informed promptly and kept record of for further precautions.

5-Evidence of Success:

- Participation of students as well as villagers.
- Utilization certificate from blood bank.
- Blood donation in government blood bank.
- Coordinator of blood donation camp maintain Donor's list.
- Letters from government blood bank that all units are healthy.
- The Blood Bank has issued cards to teachers and students wherein they can get blood as per requirement.
- Staff both teaching and non-teaching have donated blood profusely whenever required. They are motivators for others. Through these kinds of healthy practices many students got enlightened about the importance of blood donation.
- The local hospitals or the needy persons through their approach contact our college desk when they

are in need of blood through the contact information shared during the program.

6-Problems Encountered and Resources Required:

- Many students are afraid of Blood donation
- Many girl students are underweight. They also have low hemoglobin count.
- There is still ignorance in the local people about the normalcy of blood donation.
- They have false notion that blood donation may weaken them.
- In many occasions the parents do not support their wards who willingly come forward for blood donation.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Alarming need to overcome the educational backwardness in Gondpipri region, Shri. Vasant Rao Dontulwar took a step and started the institute with his noble thought “Vidyadhan Sarvadhan Pradhanam” since the very first day of its establishment in year 2009 with the vision to fulfill the requirement of higher education in rural proximity through development of knowledge, skill and abilities in young generation to be successful in this competitive world.

With the institutional vision as priority, the development of students into better citizens has been the thrust area and a persistent challenge in the earlier years. The institute by virtue of its location in tribal and underdeveloped region of Chandrapur district has an immense scope of improvement of students with respect to socio economic aspect, environment consciousness, gender equity, health, hygiene and nutrition, fundamental rights awareness and above all motivation of local community for their own good.

With reference to locality and backwardness we consider “**Education, Social Change and Social Transformation**” as area distinctive to its priority and thrust for institution.

Institution has always strived to achieve above mentioned goals of maximum possible attainment of overall development of students with introduction of creative and novel ideas below points aptly portray the performance of institution in this regard:

Environmental Consciousness & Inculcation of Scientific Temper:

Institution has special committees dedicated towards the constructive foundation building of student's mental abilities by indulging them into field works, projects under the sponsorship of Science Exhibitions like Avishkar and Environmental studies course. Students have shown exemplary performances in these competitions. Students' involvement is kept must in the activities closer to nature protections like plantation, cleanliness, pollution curbing, efforts for conserving biodiversity employing bird feeders, pots etc. Water conservation ideas are promoted like harvesting.

Shri S. M. Krishna has initiated a novel inter university research project competition named AVISHKAR in the year 2006. The aims of AVISHKAR are to research culture among students, to encourage original and novel thinking, to provide an opportunity for expression of academic talent. It also aims, to promote interaction among academia, R and D institute and Industries. In our college (Chintamani College of Arts and Science, Gondpipri) participate, College level, University level and if got selected for state level, participate in State Level AVISHKAR from 2015.

Environment studies are all about learning the way we should live and how we can develop sustainable strategies to protect the environment. It helps individuals to develop an understanding of living and physical environment and how to resolve challenging environmental issues affecting nature. In the view, Chintamani College of Arts and Science, Gondpipri actively work for environmental awareness with students actively participation in the form of projects/field work/social awareness. In Environmental studies as per the syllabus and guidance of Gondwana University we conduct, theory classes, examination and project or field work.

Additional Elective Academics Offered:

Institution offers choice of opting for certificate course for interested students in the fields of Biochemistry, Microbiology, Botany, Zoology, Chemistry, Physics, mathematics, Physical Education.

Women Empowerment:

Our college has contributed in the girl education; the female is encouraged to take admissions, guided for further education. Special follow up is taken for married girls so that they don't opt out and loose year/degree. It is evident from the admission ratio. Girls are addressed by the women cell and allied committee about the important issues like menstruation, health, hygiene, nutrition, family planning, higher education.

Botanical Garden/Plantation:

Botany Department of institution maintains a beautiful botanical garden with well labeled plants and QR coded stickers to know more about their traits also it has a collection of medicinal plants by exploring the knowledge of plant borne medicines used by locals since ages.

Active Research Activities & their Promotion:

The Institute has one ongoing research project and a team of faculty researchers actively involved which is a feather in the cap of the institution as compared to institutes in close proximity. Staff is always promoted for Ph.D. presently four faculty members Mr. P. M. Bezalwar, Mr. U. K. Warghane, Mr. S. N. Lakhekar, Mr. S. Kumar & Mr. M. D. Akkalwar is

Pursuing research and host of them are at the end of it.

File Description	Document
Appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

Chintamani College of Arts and Science, Gondpipri along with regular curriculum has a great community interaction in terms of local upliftment. It has participated in National Institute Ranking Framework (NIRF) for Academic Year 2020-21. We have also applied for National level Unnat Bharat Abhiyan (UBA) programme for socio-economic developments of adopted five villages. NSS Department and their Cadet conducted online corona awareness programme and uploaded it on various social media platforms of college emphasizing on causes symptoms, treatment and the precaution to minimize the chances of spreading of covid-19 and Mucormycosis. In the month of May 2020 institution has indulged in social activity of distributing masks, sanitisers and Arsenic album medicine in Gondpipri. The institute has made Oxygen concentrator available on temporary & demand basis for localities suffering through corona illness. Considering the pandemic and student eagerness of cultural fest this year digital event called ANKUR has been taken which got huge response from students too. Training and placement cell have been established in the institution. Through EVS paper interdisciplinary project and field work is promoted by the institution. As per guidelines provided by UGC and Gondwana University Gadchiroli, the teaching staff of college conducted online classes.

Concluding Remarks :

Chintamani College of Arts and Science, Gondpipri emphasizes on holistic development of students, staff and institution as a single entity and with equal importance. The institution has made highly conducive environment for academic and curricular accomplishments of students. Overall it facilitates academics as well as community interaction. Staff is encouraged for research works and entrepreneurial ventures. The college in every aspect tries to follow its fixed vision and mission.